

## *Privacy Statement*

### *General User Data*

You may use this online offering without disclosing your identity. We only store the data that are technically necessary to provide the Internet pages and we only process them in an anonymised form for administration and for the statistical evaluation of user traffic.

However, if you request information, want us to call you back or wish to take out membership, we require some personal details in order to process your inquiry. It is up to you whether you enter this data.

We will only retain those required personal details for as long as we need them to process your inquiry. Only authorised persons have the possibility of accessing them, and we do not disclose them to any third party. Please note, however, that we may be forced to pass on these details to government agencies and authorities in line with mandatory legal provisions.

We store details connected with your access on our servers for anonymous statistical purposes that might allow possible identification (e.g. IP address, date, time and pages requested). We do not make use of these data in any way relating to the individual. We only evaluate anonymised data records for internal documentation purposes.

### *Details Relating to Membership*

Data gathered in connection with membership are stored securely on our servers and are protected from access by unauthorised third parties. We will only disclose these data as part of a cluster in as far as you give your consent to this.

Should you give your consent to your details being passed in line of the work in the cluster, all authorised users will also be subject to data privacy obligations.

### *Right to Disclosure*

Should you choose to let us have your personal details, you can have them deleted at any time. Data required for billing, taxation or accounting purposes are not affected by notice of cancellation or deletion if their retention is legally or organisationally stipulated. These data will also of course be deleted once the legally stipulated periods expire.

As provided for in law, you have the possibility at any time of requesting information on whether and to what extent we have stored data relating to your person. Should you wish these data to be deleted, we will comply with your request as far as this is technically possible. However, for organisational reasons it may only be possible to anonymise the data. In this case we will provide specific information on the circumstances.